



GO Project
Director of Academics and Enrichment
Full-time

About GO Project

The GO Project's vision is to close the achievement gap for all under-resourced families who have children that are struggling in their New York City public school. By providing access to coordinated, comprehensive, and effective programs, GO Project supports families in ensuring their child's success in school, at home, and in life.

Founded in 1968, GO Project has a long history of serving public school children that are struggling academically. The GO Project currently serves 670 young people in grades K-8. Unique to the GO Project model is our public/private partnership model. Host site partners donate space and resources to GO Project on Saturdays and during the summer to operate our programs. Current host site partners include Grace Church, Grace Church School, LREI, Friends Seminary, Avenues: The World School, and The Church of Saint Luke in the Fields.

The GO Project was recently named a semi-finalist for the [Nonprofit Excellence Awards](#), was named one of the most effective summer program models in the United States by the [National Summer Learning Association](#), and was highlighted as an effective out-of-school time program as part of [American Graduate Day](#) on PBS. GO was also recognized for its outstanding board leadership as a finalist for the [Brooke W. Mahoney Award](#). Please learn more about our [programs](#) and [outcomes](#).

This is an exciting time in the history of GO Project. In June 2013, GO Project completed a five-year strategic plan that has guided the organization's growth on the Lower East Side and New York City. By 2018, GO Project will have increased enrollment by 30% on the Lower East Side, and will have expanded to a new community in Brooklyn. In addition to growth, the plan calls for GO Project to deepen partnerships with public schools and private schools, build on our strong family engagement practices, develop a gold standard level of evidence for our programs, and increase visibility in New York City and in the broader field of education. The GO Project is hiring a Director of Academics and Enrichment to lead the ongoing refinement, innovation, and evaluation of all academic and enrichment programming. Reporting to the Associate Executive Director, the Director of Academics and Enrichment is part of a collaborative Program Leadership team responsible for the successful delivery of high quality, holistic programming at GO Project.

Responsibilities

Oversight of all Teaching and Learning

- Develop, monitor, and oversee implementation of GO Project curriculum (frameworks, assessment data, planning, etc.) to maximize and enhance student learning.



- Ensure rigorous instruction in all classrooms during GO Summer and GO School.
- Research and develop best practices to inform GO Project’s academic approach. Ensure ongoing implementation of best practices within program development and ongoing refinement.
- Manage full-time Program Coordinator and part-time Directors of Curriculum and Instruction (DCIs) across sites who oversee all classroom and enrichment activities throughout the summer and school year. Support all Head Teachers, Specialists, Student Teachers (summer only), Enrichment Teachers (summer only), and Teaching Assistants (summer only).
- Manage training and professional development for all full-time and part-time Academic team members.
- Work with DCIs and Program Coordinator to recruit, support, and retain all instructional roles.
- Oversee GO Project’s robust partnerships with higher education institutions and enrichment organizations.

Program Evaluation

- In accordance with GO Project’s model, set programmatic/curricular benchmarks and evaluate each program’s progress against ambitious goals for student outcomes.
- Ensure all academic data tracking tools are completed in a timely manner.
- Review and analyze all student academic information regularly to inform instruction and program development.

Student and Family Engagement

- Work with other members of the program team to ensure strong and continuous student participation and family engagement with a goal of 85% attendance during GO School, 95% attendance during GO Summer, and 85% year-to-year student retention and student recruitment goals as outlined in GO’s strategic plan.
- Work with DCIs, the Program Coordinator, and Head Teachers to ensure that student strengths and needs are communicated to parents and caregivers regularly through Open Classrooms, Parent Teacher Conferences, and other events.
- Together with the Director of GO Families, ensure the development and implementation of the middle school and high school bridging programs (GO’s programming that provides guidance to students and families on successful matriculation).

Partner School Engagement

- Collaborate with public school teachers to ensure robust academic intervention and support for GO students.
- Prepare and actively communicate information on student progress, attendance, and academic assessment (e.g., GO teacher student evaluations) with partner schools.



Program Operations

- Collaborate with the Program Leadership Team to develop and manage the operational plan and implementation for all academic and enrichment programming during GO School and GO Summer including schedules, recess/lunch procedures.

This is a full-time position including 22 Saturdays (between October-April) and occasional evenings for meetings and special events. During weeks when there is a Saturday program, the work week is Tuesday-Saturday.

Qualifications

- Bachelors/Master's Degree in Education or related field required, with a minimum of three to five years of direct teaching experience.
- Minimum of five to seven years of management experience, preferably within an organization focused on education or youth development.
- Demonstrated success managing strategic and operational planning, as well as organizational development, and performance management and measurement.
- Experience managing staff and the ability to facilitate collaboration and accountability to outcomes across multiple programs.
- Strong analytic skills; able to make strategic and tactical decisions through data-driven decision making.
- Excellent verbal and written communication skills and a customer-service orientation.

The ideal candidate is also able to clearly demonstrate GO Project Core Values:

- **Moral Fiber and Integrity.** We positively contribute to a culture that fosters the highest standards of ethics, professionalism, and mutual respect among our community.
- **Culture of Excellence.** We approach all aspects of our work with the highest standard of excellence.
- **Entrepreneurial Spirit.** We think outside the box, take risks, and are innovative.
- **Collective Responsibility.** We value and support each other while holding one another accountable for our actions.
- **Positivity and Enthusiasm.** We communicate and conduct our work in a manner that is always positive.
- **Commitment to Diversity.** We value the different backgrounds, perspectives, and experiences of our staff, students, and families.

Salary and Benefits

Salary is commensurate with experience. Excellent medical, dental, and vision benefits. Four weeks annual paid vacation + paid holidays. Pension contribution match plan after one year. Life insurance and short- and long-term disability. Transit benefits. Health and dependent flexible spending accounts.



How to Apply

If you are interested in applying for the Director of Academics and Enrichment position, please send a cover letter and resume to gvillani@goprojectnyc.org. In the subject line, please indicate **Director of Academics and Enrichment**. No phone calls please.