GO Summer Teaching Assistant

About the GO Project
The GO Project’s vision is to close the opportunity gap for all under-resourced families who have children that are struggling in their New York City public school. By providing access to coordinated, comprehensive, and effective programs, GO supports families in ensuring their child’s success in school, at home, and in life.

Founded in 1968, the GO Project has a long history of serving public school children that are struggling academically. The GO Project currently serves 722 students in grades K-8 through our summer (GO Summer) and school year program (GO School). Unique to the GO Project model is the partnership we have developed with independent schools in Lower Manhattan and Brooklyn. These schools donate space and resources to the GO Project to enable us to operate our programs in a cost efficient manner. Current independent school and host site partners include Grace Church, Grace Church School, LREI, Avenues: The World School, St. Luke’s, and Berkeley Carroll.

The GO Project was named a semi-finalist for the Nonprofit Excellence Awards, was named one of the most effective summer program models in the United States by the National Summer Learning Association, and was highlighted as an effective out-of-school time program as part of American Graduate Day on PBS. GO was also recognized for its outstanding board leadership as a finalist for the Brooke W. Mahoney Award. Please learn more about our programs and outcomes at www.goprojectnyc.org.

Position Description
Summer Teaching Assistants, are responsible for following one class of 15 students in either our elementary program (grades K-4) or our middle school program (grades 5-7). As a Teaching Assistant, you are primarily responsible for supporting your class of students throughout the day, including lunch and recess. Teaching Assistants are assigned to classes based on grade preference and need.

We Expect the Teaching Assistant to:
- Embrace student learning by leading small group activities in the classroom
- Execute smooth transitions by moving students quickly and safely from one location to another throughout the day
- Keep students engaged by ensuring productive behaviors from students throughout the day
- Help students build social and emotional skills by supervising students during lunch and recess.

Other Responsibilities could include:
- Support the teacher with strong student engagement and classroom management strategies.
- Collaborate with teachers to implement individual student support plans related to academic or social-emotional needs
- Help to prepare and record student information submitting summaries of interactions with students’ families if scheduled, assisting with completion of assessment trackers, and completing incident reports
- Communicate updates to students’ academic or social-emotional needs with morning and afternoon teachers as well as the site’s Director of Campus Instruction (DCI).
- Support the implementation of social-emotional learning programs and activities in classrooms
Program Dates and Training:
All dates and trainings are mandatory. Please note that absences are extremely disruptive to the learning process, so ensure you are able to attend all program days. All trainings are mandatory and cannot be rescheduled.

Staff training will be held the week before program begins. Possible dates are Tuesday 6/30, Wednesday 7/1, and Thursday 7/2. You will likely need to attend two of those three days from 9-5pm, depending on your role and tenure at GO. The specific dates will be confirmed closer to the start of GO Summer.

Teaching Assistant Schedule:  Monday, July 6 – Friday, August 7  
Exact hours TBD (expect ~8:30 - 4:45pm) 
1 hour unpaid lunch/break

*Team members new to GO must attend a 90 minute New Employee Orientation before the program.

Qualifications
- Positive, strengths-based communication style.
- Experience working with groups of children ages 5 to 10 (elementary school) or 11 - 14 (middle school).
- Previous experience as a camp counselor, in a school setting, or similar experience is preferred.
- Willing to participate fully in academic as well as enrichment activities alongside students.
- Must be available on all of the GO Summer days without any prior scheduled commitments during the hours of program operation.

The ideal candidate is also able to clearly demonstrate GO Project Core Values:
- **Achievement.** We work together to create opportunities to unlock the potential in ourselves and in others.
- **Support Diversity.** We value the different backgrounds, talents, perspectives, and experiences of our diverse community.
- **Participate & Innovate.** We are actively engaged in the relentless pursuit of the organization’s mission.
- **Integrity.** We adhere to the highest standards of ethics, professionalism, and mutual respect amongst our community.
- **Responsibility.** We take accountability for ourselves, our decisions, and the people and programs that we oversee.
- **Effort & Enthusiasm.** We commit to a conscious exertion of hard work with strong excitement and motivation.

The GO Project is an equal opportunity employer. Men and candidates of color are encouraged to apply.

Compensation
GO Summer Teaching Assistant compensation is **$15 per hour.**

How to Apply
If you are interested in applying for this position, please fill out the Summer 2020 Teaching Assistant Application (linked). If for some reason the link isn’t working please copy and paste this link (https://forms.gle/rcpQa7Mt21PtbV19A) into your web browser. Only qualified candidates will be contacted. NO PHONE CALLS PLEASE.